

# **Human Rights Position of the HeidelbergCement Group**

Scope: HeidelbergCement AG and all companies controlled directly or indirectly by

HeidelbergCement AG Group Compliance 7 December 2017 Author: Issued:



# **CONTENTS**

- 1. Statement of Commitment
- 2. Our Employees
- 3. In the Surroundings of our Locations
- 4. Our Business Partners
- 5. Implementation and Monitoring

· ·

#### 1. Statement of Commitment

HeidelbergCement Group commits to its responsibility to respect human rights. In all countries in which we are active, we comply with the applicable laws and regulations as the legal basis of our business activity. As a globally active company, we are moreover committed to global values and standards. We are committed to the principles of the following internationally recognized standards:

- The Universal Declaration of Human Rights
- The eight core labour standards of the International Labour Organization (ILO)
- The OECD Guidelines for Multinational Enterprises
- The United Nations Guiding Principles for Business and Human Rights ("Protect, Respect and Remedy"-Framework)

We expect our employees and business partners to comply with the key guidelines and recommendations.

### 2. Our Employees

Our employees' working conditions are in compliance with the internationally recognized basic labour standards and applicable laws of the countries where we are active. Compliance with the ILO core labour standards is compulsory for us worldwide. This includes prevention of child and forced labour, compliance with the principle of non-discrimination in the workplace, the right of freedom of association as well as collective bargaining. This will also apply to the extent that applicable law does not prohibit application of the ILO core labour standards. Should this be the case, we will make every effort to observe the underlying principles reliably and adequately.

Where we need to base labour and welfare standards on local circumstances we will observe the national industry standard as a minimum.

# 3. In the Surroundings of our Locations

#### **Corporate Citizenship**

We want to be an attractive employer, reliable partner and good neighbour. For this reason, we assume social responsibility and participate worldwide in diverse projects around our locations.



#### **Human Rights Position of the HeidelbergCement Group**

- Our commitment is focused on areas in which we have specific expertise and can achieve the best results for society: Building, architecture and infrastructure: We provide practical help with construction projects by providing products, time, financial means and expertise.
- Environment, climate and biodiversity: We support initiatives dealing with the most important environmental consequences of our business activity.
- Education, training and culture: We are guided by the specific needs of our locations.

Through our commitment we want to contribute towards a positive social development and accordingly also to the promotion of human rights.

#### Rights of indigenous communities

We respect the rights of indigenous communities as far as they are affected by our business activity.

#### 4. Our Business Partners

#### **Our suppliers**

We do not only select our suppliers according to business criteria alone. Environmental protection, occupational health and safety and social standards as well as compliance are also part of the evaluation of new and existing supply relationships and are embedded in the Supplier Code of Conduct of HeidelbergCement. This worldwide applicable Supplier Code of Conduct is the basis of the contractual relations.

#### **Our customers**

Our building materials are subject to binding norms and standards worldwide. Through regular checks and strict quality management we guarantee the high quality of our products and ensure that with responsible and proper use they do not constitute any risk to humans and the environment. We provide product and safety datasheets to our customers for the safe handling of our products.

# 5. Implementation and Monitoring

Open and respectful behaviour towards interest groups is embedded in our fundamental values. The setting and keeping of goals is the basis for this open exchange. For this purpose, we publish the HeidelbergCement annual report, showing the economic, ecological and social achievements of the HeidelbergCement Group. The contents of this report are audited externally. Moreover, we report regularly in detail in a separate report on our sustainability commitment.



#### Human Rights Position of the HeidelbergCement Group

Our employees

HeidelbergCement's aspiration toward excellent business performance as well as a top position among the best of our sector requires the embedding of conduct that is legally and ethically correct. For this reason, the Managing Board approved a Code of Business Conduct which was adapted by all operational country organizations taking local circumstances into account and which is binding for all employees in the respective version. The Code of Business Conduct and our management guidelines specify our values which represent high ethical and legal standards and apply to all business activities – from strategic planning to everyday business.

An important prerequisite for the successful implementation of the code are compliance trainings for employees worldwide. Moreover, we offer our employees points of contact where they can ask questions and seek advice and help. Our internal audit department regularly inspects compliance with our fundamental principles and guidelines as well as our Code of Business Conduct in cooperation with the Group Compliance Officer.

In order to assess if we comply with the internationally recognized work and social standards within the HeidelbergCement Group, we set up a three-part monitoring system. This includes:

- An intensive dialogue with the employee representatives.
- A compliance hotline where all employees may report deficiencies related to violation of work and social standards anonymously and confidentially.
- Regular reporting in the form of a general Group Compliance Report and Compliance Incident Report, in order to check/ensure compliance with our own duties in everyday business. The results will be presented to the Audit Committee of the Supervisory Board.

Regular audits at our sites ensure uniformly high standards in all areas of environmental protection, health and safety protection within the HeidelbergCement Group.

#### In the surroundings of our locations

As a company in the building materials industry, we are aware of having a special responsibility towards our neighbours. Our plants and quarrying sites are mostly within the direct proximity of residential areas. For this reason, continuous dialogue with the municipality at the locations, the authorities and local NGOs is indispensable for our business activity. Communication at the locations is supported by the Communication Department of our respective national company. We use the full range of information and dialogue media, from guidelines and information letters to regular meetings with our stakeholders. Each location assigns an employee to receive any local complaints. These are checked internally. Moreover, complaints may also be reported anonymously via the compliance hotline accessible to everyone.



## **Human Rights Position of the HeidelbergCement Group**

Our I	hucinaca	northoro
Oui	business	partiters

We inform our suppliers about the expected standards and sensitize them for sustainability topics. In the case of increased risk potential or where suppliers do not or only partially meet our standards as well as in the selection of new suppliers, we visit them on site and agree on necessary correction measures where applicable.

For further information:

Group Compliance Andreas Schnurr HeidelbergCement AG Berliner Straße 6 69120 Heidelberg Germany